

## Disclaimer

In the text below Evite stands for Evite Services B.V., with its registered office in The Hague, Bocht van Guinea 25, listed with the Chamber of Commerce under number 27305593.

### Information

Although the information shown on this website is compiled by Evite with care, Evite cannot guarantee the accuracy and completeness thereof. Through this website Evite only provides information about products and services. Changes may be made without prior notice.

### Texts and photos

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### Liability

Evite accepts no liability whatsoever for any malfunctioning of this website. Evite accepts no liability whatsoever for inaccuracies and incompleteness of the information on the website of Evite. Evite is not responsible for possible viruses if these, despite control measures, would occur on the Evite website. Nor is Evite responsible for the content or use of websites linked to the Evite website.

### Personal data

Evite collects no personal data through evite.nl unless they are provided on a voluntary basis. By sending an email, a visitor gives Evite permission to store and use his or her personal data for market research and statistical purposes. Evite assures every visitor to handle personal data with the greatest care in accordance with the applicable legal provisions and will not provide this data to third parties.

### Automatically collected non-personal identification information

In some cases, Evite will collect data of a non-personal nature, such as which version of browser or computer operating system a visitor uses, IP addresses assigned by providers, etc. This information helps us to better tailor the site to the wishes and preferences of the visitors.

*This disclaimer was last updated on 10 January 2018.*

## Privacy statement

With this privacy statement Evite Services B.V. (hereinafter referred to as Evite) wishes to explain to you why we collect certain information, how we use that information, store it and with whom we can share that information. Evite takes your privacy seriously and will process and use information about you, as a user of Evite's services, in a safe manner. This document describes our privacy and security policies.

### Who is Evite

Evite is a private limited liability company, with its registered office in 2515 MA The Hague, Bocht of Guinea 25, Chamber of Commerce number 27305593. Evite is engaged in invitation management in the broadest sense of the word, with a focus on professionalism, unburdening and optimal customer experience. Protecting the privacy of your personal data is not only in the interest of your organisation but also in the interest of Evite itself. Evite thus follows the laws and regulations, which impose requirements on the use of privacy-sensitive information.

### Personal data

If you decide to share with us or our client personal data that we need for the registration process, to request a service, or to correspond with you, we guarantee that that information will be treated confidentially.

We collect data when:

- A. you register on one of our (micro) events (registration) websites
- B. a request is submitted via our website;
- C. a quote is requested by email or telephone;
- D. the client provides data when giving the assignment;
- E. Evite is contacted by telephone or email.

### Cookies

When you visit our website, we may temporarily store some information on your computer in the form of a "temporary cookie". This data may include your Internet Protocol (IP) address, browser type, device type, date and time of your visit. This information enables us to carry out statistical analyses and the information obtained helps us to better tailor the content of our website to your needs and to increase its user-friendliness. A temporary cookie is stored as long as you have opened your internet browser. When you close your browser, the temporary cookies will be deleted.

### Security and quality of the information

Evite strives to monitor the quality, confidentiality, accuracy and completeness of the personal data. We use appropriate technical and management procedures to keep the information secure, accurate, current and complete. Requests to modify and/or remove personal data will be processed as quickly as possible. When you indicate that certain information should not be used as a basis for further contact, we respect that. This way your privacy is guaranteed.

### Use by third parties

Your data may be disclosed to third parties to the extent necessary and within the framework of the services you have requested. This includes working out texts, inviting relations, telephone calls, receptions during meetings, events or otherwise. Evite has a processing agreement with these companies to keep the service at the highest possible level.

## Retention period

We emphasize that you should be aware that Evite stores data about you or your organisation in specific circumstances for historical, statistical or analytical purposes. This includes reporting, research, analysis or improvement of its services and/or service provision. Evite will look at how long the data is needed for the purpose for which it was collected or used. It may also retain data in connection with the retention periods laid down by law for this purpose. Before this data is used, it will first be anonymised. Has the retention period of personal data expired or is the data no longer necessary? Then the data will be destroyed.

## Links to other sites

The website contains links to websites of other parties. Such links are provided for your convenience only. Evite has no control over the websites of third parties, and therefore bears no responsibility for the links and the content, confidentiality, completeness and accuracy of the websites referred to. The fact that Evite includes links to third-party sites does not in any way mean that Evite endorses the content of the websites in question, nor that Evite has any alliances with their administrators.

## Contact

*If you have any questions or comments about our privacy policy, please contact us at [info@evite.nl](mailto:info@evite.nl) or at our central telephone number +31 70 4272351. Of course, we appreciate your contribution and are open to suggestions. Please do not hesitate to tell us where we can possibly improve our service. Evite reserves the right to change this privacy statement at any time and without prior notice. Any changes will be posted on our website.*

*This privacy statement was last updated on 16 May 2018.*